**Competency Statements template: AusIMM CP - Management Discipline**

This template is to be completed by applicants seeking AusIMM Chartered Professional accreditation in the Discipline of Management to demonstrate the relevant competencies have been achieved in accordance with the [Chartered Professional Regulations and Guideline 3: Areas of Practice – Management](https://ausimm.com/wp-content/uploads/2018/10/chartered-professional-regulations-guidelines2-2018v2-1.pdf).

|  |  |
| --- | --- |
| **Applicant Name** |  |
| **AusIMM Membership No** |  |

**Section 1: What did you study?**

List your tertiary qualification(s) relevant to the discipline of Management. Applicants without a relevant primary degree must list all key coursework that supports this application:

**Table 1.1: Qualifications**

|  |  |  |
| --- | --- | --- |
| **Qualification** | **Institution** | **Year of Award** |
|  |  |  |
|  |  |  |
|  |  |  |
| *Add/delete rows as required* |  |  |

List any other (non-AusIMM) memberships of significance/relevance or relevant awards received:

**Table 1.2: Memberships and Awards**

|  |  |  |
| --- | --- | --- |
| **Membership of other relevant organisation** | **Institution** | **Year of Award** |
| *e.g. Member*  |  |  |
|  |  |  |
| *Add/delete rows as required* |  |  |

**Section 2: How have you applied this knowledge and where did you do this?**

Summarise your work experience relevant to the Discipline of Management, including the location, employer and role description:

**Table 2: Work experience in Discipline**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **From** | **To** | **Location and Commodity/ies** | **Employer** | **Role(s)** |
| *Year* | *Year* | *e.g. Perth, Coal* | *Company name or* *Consultant at Company name* | *Role title and short description* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  | *Add new rows if required* |

**Section 3: What competencies have you gained from study and work to support this application?**

Please detail the **skills/competencies** you have gained from your work and study in **Table 3** below.

Use this guide to rate your level of competency in each applicable area of practice:

|  |  |
| --- | --- |
| **Level of competency** | **What this means for the CP applicant** |
| B – Basic | Can perform tasks with some supervision |
| M – Medium | Can perform tasks unsupervised |
| A – Advanced | Able to troubleshoot and teach or supervise others |
| E – Expert | At the top of the field, highly knowledgeable, a ‘go-to’ person/expert |

If your career is longer than 10 years, please concentrate on the last 10 years. Assessors need to see sufficient (and a range of) skills/competencies to ensure that you have the required experience in the Discipline.

In addition to detailing your competencies in the Management Discipline Areas of Practice (as detailed below, extracted from [Guideline 3: Areas of Practice – Management](https://ausimm.com/wp-content/uploads/2018/10/chartered-professional-regulations-guidelines2-2018v2-1.pdf#page=26)), please include any other competencies you have gained that you believe are relevant to this Chartered Professional Discipline.

**You are not required to respond to every Area of Practice; only those relevant to you.**

**Table 3: Competencies**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Management Discipline** **Area of Practice** | **Location/Role where skill/competency gained** | **Skill/s developed related to this Area of Practice**  | **Period of practice (years)** | **Competency Level** **(B, M, A or E)** |
| *e.g. Marketing and Sales* | *Company name, Country* | *Managed the marketing team which…* | *8* | *E* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  | *Add new rows if required* |  |  |

**Areas of Practice: Management**

The Management general area of practice is primarily for professionals who would formerly have qualified for Chartered Professional accreditation in one of The AusIMM’s technical Core Disciplines and other professionals who are members of The AusIMM (including accountants, lawyers, mineral economists, engineers, etc.), who hold management or administrative positions, where most their day- to-day activities do not involve technical considerations.

Professionals for whom management forms a substantial and separate function may seek registration in Management in addition to their technical general area of practice. However, registration in Management is not warranted where managerial functions are only incidental to practice in a core technical discipline, in which case, registration should be in that core technical discipline.

The following areas of practice are offered as examples of experience that is required for registration as a Chartered Professional (Management). Professional experience need not be limited to those listed and applications will be considered for appropriate areas of practice in addition to those listed below. Applicants must show that their professional practice includes management, leadership or consultancy in one or more of the following categories.

1. *Mine and mineral property valuation.* A qualified professional with at least five years of experience in each of one or more of the following fields:
	1. independent expert valuations
	2. feasibility studies
	3. technical audits.

This specialisation would generally require similar qualifications to those acceptable for the grant of a restricted and personal financial investment advising license under the provisions of the Corporations Law.

1. *Marketing and sales.* A qualified professional with at least five years of experience in each of one or more of the following fields:
	1. marketing studies
	2. commodity studies
	3. product or service sales management
2. *Corporate management.* A qualified professional with at least five years of experience in each of one or more of the following fields:
	1. listing and due diligence studies
	2. strategic planning including company acquisition and capital raisings
	3. shareholder relations including investor and broker presentations
	4. mineral economic studies
	5. financial planning including budget preparation and supervision of financial accounts preparation
	6. corporate service on company boards in an executive or non-executive capacity
	7. environmental management including energy efficiency, mine-site rehabilitation and environmental regulatory compliance
3. *Mine management.* A qualified professional with at least five years of experience in managing a company or a department / section within a company, including:
	1. operations, budgeting and cost management
	2. strategic planning including Life of Asset planning
	3. human resource
	4. scope of work and work flow priorities
4. *Tenement management and government relations.* A qualified professional with at least five years of experience in each of one or more of the following fields:
	1. tenement management
	2. surveying
	3. resources law
	4. native title law
	5. community relations (including indigenous owners) relations
5. *Human resources management.* A qualified professional with at least five years of experience in each of one or more of the following fields:
	1. recruitment and personnel assessment
	2. training and education
	3. personnel management
6. *Safety, health and risk.* Implementation of workplace health and safety systems that provide for:
	1. hazard identification
	2. risk assessment
	3. implementation of controls
	4. effective monitoring
	5. comprehensive review