

The AusIMM Consultants Society

Terms of Reference – 10 June 2021 draft

PURPOSE	<i>The Consultants Society exists so its members receive recognition as experts in their chosen fields and advance their skills to the highest level.</i>
STRUCTURE	<p>Society activities will be co-ordinated by a Society Management Committee supported by AusIMM Management Team.</p> <p>The 12-member Management Committee is elected from and by Society members, with one third of the committee standing down or re-nominating for election every year.</p> <p>Society members can nominate again following at least a one term break from the committee.</p> <p>The Management Committee must strive to encourage committee nominations from a diverse range of membership to achieve balance in gender, age, discipline and ethnicity, as well as representing the international scope of AusIMM membership.</p> <p>Sub-Committees will be established as required by the Management Committee for special projects or areas of focus.</p>
SOCIETY MEMBERS	Any financial member of The AusIMM can belong to the broader Consultants Society group, by nominating for Society membership on their online profile page.
CONSULTANTS DIRECTORY	The Consultants Society is responsible to establish the rules and requirements to list on the AusIMM Consultants Directory. It will promote the Directory.
MEETINGS	The Committee meets monthly via teleconference, or as agreed by the Committee.
GOVERNANCE	<p>The Management Committee comprises 12 Committee Members, including a Chairman and a Vice-Chair elected from the committee. The functioning of the Management Committee is governed by the AusIMM Governance Manual except where modified below.</p> <ul style="list-style-type: none"> • Committee members will be elected on a rolling three-year basis (January – December) with one-third of the members coming up for election each year in November. • Members are elected to the committee for a three-year term and can renominate once for a maximum of two consecutive terms (total six years). • The Chair is elected by the committee for a maximum 18 month term within their tenure on the committee, following their completion of at least one year of participation on the committee. • The Vice-Chair will be elected by the Committee in June following their completion of at least one year on the committee. The position will be held then progress to the role of Chair once the current Chair's term ends. • The Chair can delegate the running of a meeting to the Vice-Chair or another committee member as required. • A three-year strategic document and annual plan/budget will be developed and reviewed by the Management Committee and updated annually in December. • Activities undertaken by the Society must advance the Purpose of the entity.