Dear (Manager's Name),

I am interested in attending AusIMM’s International Mine Health and Safety Conference 2024 in Perth, Western Australia from 15 - 17 April 2024.

I believe it is essential I attend this conference for my own professional development and career growth, as well as for the success of our company.

AusIMM is the peak body for people in the resources sector, offering professional development opportunities including world class mining conferences, leadership events and online courses. Their conferences always include a strong lineup of expert keynote speakers, along with technical presentations, workshops, tours, and networking opportunities to connect with industry leaders and other professionals.

The International Mine Health and Safety Conference is unique in its ability to create a global discussion platform attracting multidisciplinary groups. It will explore current and emerging health issues, legislation and regulations, policies and strategies, risk management and critical controls, as well as highlight effective leadership strategies and psychosocial management that promotes a zero-harm workplace safety culture.

Please find the link to the conference website to view details of the program, speakers and networking: <https://www.ausimm.com/conferences-and-events/mine-health-and-safety/>

The cost for the (insert preference) registration is $X,XXX. This includes access to all conference sessions, on-demand content, conference proceedings, trade exhibition and networking events.

As the mining industry continues to rapidly evolve, it would be of great benefit to attend the conference and keep up to date with the latest knowledge and new innovations that will advance the sector.

I look forward to your favourable consideration of this request.

Kind regards,

**Name**

**Title**