Dear (Manager's Name),

I’m interested in enrolling in AusIMM’s Study Processes for Resource Projects short course, commencing 14 February and delivered online.

I believe it is essential I attend this course for my own professional development and career growth, and to assist my role in supporting the goals of our organization and protecting the business (and our projects) from risk.

**AusIMM**

AusIMM is the peak body for people in the resources sector, offering outstanding professional development opportunities including world class mining conferences, leadership events and online courses.

**The course**

Study Processes for Resource Projects is a 4-week course developed by industry leaders actively involved in delivering successful studies. The program has been compiled to address project cost blow outs and feasibility issues resulting from poorly defined study processes.

By teaching a standardised approach for preparing for and evaluating project viability, the course will enhance my ability to add value (through potential savings in development costs, and improvement in the risk-reward ratio) and to protect the business from risk through value protection (reducing the potential for projects not achieving forecasts due to poor definition at the study stage).

Please find the link to the course website, which includes information on learning outcomes:

The course is delivered entirely online, so I can fit participation around my work commitments. The cost for the course is *(you can copy the relevant price from the table below, e.g. if you are an AusIMM member, select the member rate).*

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| --- | --- | --- |
| Member  $1,429  Price inclusive of 10% GST | Non-member  $1,759  Price inclusive of 10% GST | Associate membership and enrolment bundle  $1,657.80  Price is inclusive of 10% GST |

*You can include the below if you’re interested in taking up the bundle offer:*

The membership and course bundle offers an Associate AusIMM membership (for professionals with less than five years’ experience in the industry) and access to the course.

I look forward to your favourable consideration of this request.

Kind regards,

**Name**

**Title**